



HOWCO

Welcome to ResourceONE™

Howco's Marketing and Uniform Fulfillment Site

www.HOWCO-R1.com

TEAM MEMBERS

Team Members will self-register to create an account.

Go to www.HOWCO-R1.com and select "Click here to register".

On the self registration page, you will be required to enter your first name and last name and your email address, which will become your User ID.

Create a password. Passwords must be at least 8 characters, and contain at least one upper case letter and one number.

Select your store number from the drop down menu.

Click Submit Registration when finished.



The image shows a screenshot of the HOWCO self-registration form. At the top, the HOWCO logo is displayed in blue. Below the logo is an "Instructions" box with the text: "Please be sure that your Internet Browser is set to accept cookies and to refresh (reload) pages on every visit before continuing the sign-up process." The main form area contains several fields: "First Name:" (required), "Last Name:" (required), "Company Name:" (required), "Email:" (required, with a note "Your Email will be your User ID"), "Password:" (required), "Confirm Password:" (required, with a note "Please re-type your password"), "User Group:" (a dropdown menu currently set to "AB Assistant Manager"), "Select a Security Question:" (a dropdown menu currently set to "What city were you born in?"), "Security Question Answer:" (required), and "Confirm Security Question Answer:" (required). A "Submit Registration" button is located at the bottom right of the form. At the bottom of the page, there is a copyright notice: "© 1999 - 2018 PTI Marketing Technologies®. HarcomCentral®" and a "securitywatch Certified" logo.

After the self-registration is complete, you will be prompted to log in using your email address and the password you created.

MANAGERS (MT1/MT2 Only)

Managers will have an account created for them utilizing the email address on file with Payroll.

Go to www.HOWCO-R1.com and enter your email address in the "User ID" field.

If this is your first time logging in:

Enter "**ABC123def**" as your temporary password. You will then be prompted to create a new password and set up a security question. Passwords must be at least 8 characters, and contain at least one upper case letter and one number.

If you are a returning user:

Log in using your email address and previously created password.

Password Recovery

If you cannot remember your password and need to reset it, select "Forgot my password" on the login page and follow the prompts to reset your password.

If you have issues resetting your password, please email howcogear@howco.com.

STORE MANAGERS

Store Managers will have an account created for them utilizing the store email address. Your password will be provided by an account administrator.

Go to www.HOWCO-R1.com and enter your email address in the "User ID" field. Utilize the password provided to you by the account administrator.

NOTE: District Managers and Home Office Team Members will receive their user name and password from an account administrator.

Password Recovery

If you cannot remember your password, please [follow the prompts on the website login page.](#)

CATALOG

Once you have signed in, you will be on the main page, which provides access to the catalog.



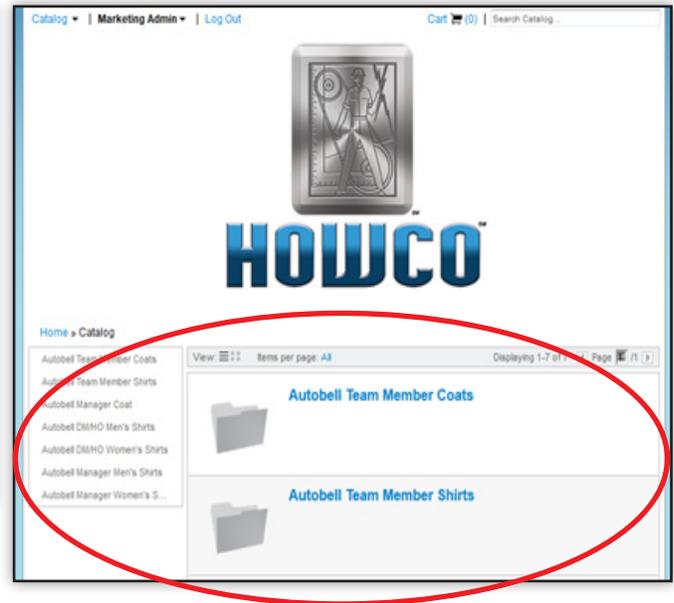
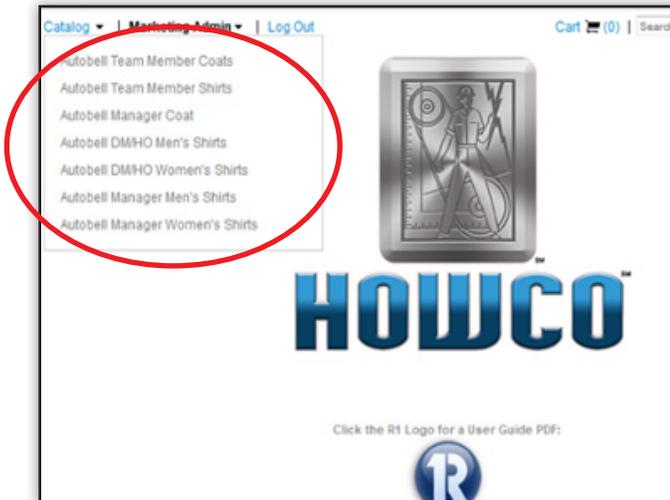
The Catalog appears in the menu on the top left. Hover over "Catalog" to view categories, or click to select.

You may also search the site from any page by entering a product number or a key word, then hitting Enter on your keyboard.

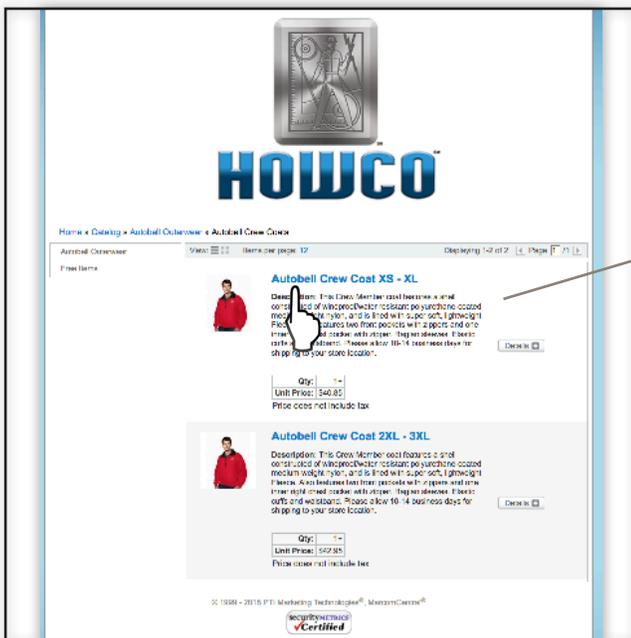
ORDERS

To view a product:

Select from the drop-down "Category" menu on the top left, or click to view all categories.



Click the image, the item description, or "Details" to display the product information page.



Product Page

ORDERS (cont'd)

Select your size and add the quantity you would like to purchase.

Home » Catalog » Autobell Crew Coats » Autobell Crew Coat XS - XL

Product Information

Autobell Crew Coat XS - XL

Description: This Crew Member coat features a shell constructed of windproof/water resistant polyurethane-coated medium-weight nylon, and is lined with super soft, lightweight Flacore. Also features two front pockets with zippers and one inner right chest pocket with zipper. Raglan sleeves. Elastic cuffs and waistband. Please allow 10-14 business days for shipping to your store location.

Choose Version

SKU: XS Description: Xtra Small - Red Crew Member Coat

S Description: Small - Red Crew Member Coat

M Description: Medium - Red Crew Member Coat

L Description: Large - Red Crew Member Coat

XL Description: Xtra Large - Red Crew Member Coat

Order Information

Qty:

Unit Price: \$40.85

Price does not include tax.

Qty:

Minimum: 1

Select Add to Cart.

Qty:

Minimum: 1

From your Shopping Cart, you can update quantities or remove items. Select "Checkout" to continue.

Shipping → Billing → Confirm Order

Home » Shopping Cart

Search Cart by: Product Name Search Cart... Search

Current (1) Saved

Products	Qty	Price
<input type="checkbox"/> <input type="button" value="Remove"/> Autobell Crew Coat XS - XL SKU: 91074-XL Description: Xtra Large - Red Crew Member Coat	<input type="text" value="1"/>	\$40.85
Subtotal:		\$40.85
Shipping & Handling:		\$5.00

« Back To Catalog

Shopping Cart

CHECKOUT

On the Shipping page, your store address will automatically populate based on your store number. **IMPORTANT:** Enter your name in the "Attn" field. This is how you will be able to identify and claim your item when it is shipped to your store.

Shipping → Billing → Confirm Order

Choose Shipping Address: (All Products)

Use an Existing Address: Use a New Address (This order only):

Attn : OR

Autobell Car Wash
1521 East 3rd Street
Autobell Store #9
Charlotte, NC 28204
US
[Change Address](#)

Country: *

Company:

Attn:

Addr1: *

Addr2:

Addr3:

Addr4:

City: *

State: *

Zip: *

*Required Field

[Save Address](#)

Choose Shipping Method: (All Products)

Products	Description	Ship To	Ship Method	Instructions	Qty
<input type="checkbox"/> Autobell Crew Coat XS - XL 91074-XS	Xtra Small - Red Crew Member Coat	<input type="text" value="Current"/>	Howco Shipping		1

[Remove](#) [Recalculate](#)

Subtotal:	\$40.85
Shipping:	\$0.00
Handling:	\$5.00
Total:	\$45.85

Total does not include tax.

[Back](#) [Continue »](#)

Use the "Back" button at any stage of the checkout process to make any necessary changes.

Select the "Continue" button to go to Billing.

Do not use the browser "back button" to go back.

CHECKOUT (cont'd)

On the Billing screen, select "Use a New Address" to enter your billing address.

The address you enter here must match the credit card's billing address.

[Shipping](#) → **Billing** → [Confirm Order](#)

Choose Billing Address: (All Products)

Use an Existing Address: Use Shipping Address
 Use a New Address (This order only):

Attn : OR

Country: *

Company:

Attn:

Addr1: *

Addr2:

Addr3:

Addr4:

City: *

State: *

Zip: *

***Required Field**

Choose Cost Center: (All Products)

<input type="checkbox"/>	SKU	Description	Cost Center	Ship Method	Qty	Price
<input type="checkbox"/>	91074-XS	Xtra Small - Red Crew Member Coat	<input type="text" value="13000-00 - AB Employee F"/>	Howco Shipping	1	40.85

Subtotal:	\$40.85
Shipping:	\$0.00
Handling:	\$5.00
Total:	\$45.85

Total does not include tax.

The "Cost Center" is automatically populated; you do not need to select a cost center.

Click "Continue" at the bottom of the screen.

CHECKOUT (cont'd)

At the second Billing screen, enter your credit card information. The credit card number should be entered with no spaces or dashes.

Note:

The boxes marked with an * are required

Shipping → Billing → Confirm Order

Current Ship To Address	1141 Blowing Rock Rd. Autobell #17 Boone, NC 28607 US [Change]	Purchase Order Number:		Current Bill To Address	1141 Blowing Rock Rd. Autobell #17 Boone, NC 28607 US [Change]
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Items				
1	Name	SKU	Qty	Price
	Autobell Manager Coat XS-XL	91072-L	1	\$38.75
	Description L - Blue Manager Coat	Cost Center 13000-00 - AB Employee Paid - GL#13000-00 [Change]		
	Ship To 1141 Blowing Rock Rd. Autobell #17 Boone , NC 28607 US [Change]	Ship Method Howco Shipping [Change]		
				Subtotal: \$38.75
				Shipping: \$0.00
				Handling: \$5.00
				Tax: \$2.96
				Total: \$46.71

Credit Card Type:	Visa
Credit Card Number:	<input type="text"/> *
Expiration:	11 2019 *
Security Code: ?	<input type="text"/> *
First Name on Card:	<input type="text"/> *
Last Name on Card:	<input type="text"/> *
Phone Number:	<input type="text"/>

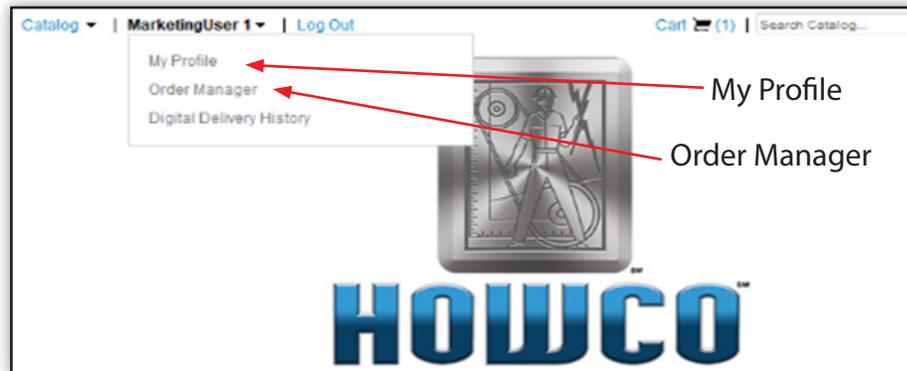
[Back](#) [Complete Order »](#)

Select "Complete Order" to complete your order.

NOTE: Purchases will be listed as "ImageMark Business Services" on your transaction statement.

MY PROFILE and ORDER MANAGER

Your user profile is available in the upper right corner of the screen. Select "My Profile" to access your your account information.



Select "Order Manager" in the navigation bar to access previous and active orders. A date range is required for each search.

To view details of an order, click the magnifying glass to open the order, and select "View Detail Summary" to view tracking number once the item has shipped.

Options	SKU	Description	Ship To	Ship Method	Cost Center	Qty	Price
	91074-S	Small - Red Crew Member Coat	Current	Howco Shipping	13000-00	1	\$40.85
<input type="button" value="+ Reorder Selected"/>						Subtotal:	\$40.85
						Shipping:	\$0.00
						Handling:	\$5.00
						Total:	\$45.85
<input type="button" value="View Detail Summary"/>							

LOGGING OUT

Remember to **Log Out** when you are finished.



Questions?

Problems? Please email your invoice number and questions to orders@metroprint.com